



**BOARD MEETING SUMMARY
November 2014**

A summary report of matters covered at
Gippsland Water's 28th November 2014 Board Meeting.
The meeting was held at Gippsland Water offices, Traralgon.

Present:	Richard McDowell	Chairman
	Ormond Pearson	Deputy Chair
	Malcolm Eccles	Director
	Sarah Cumming	Director
	Peter Day	Director
	Bernadette Hannagan	Director
	Leonie Hemingway	Director
	David Mawer	Managing Director
In attendance:	Ann McCurley	Executive Assistant
	Paul Clark	General Manager Customer Service and Communications
	Peter Skeels	General Manager Operations
	Tony Staley	Corporation Secretary
	Svetla Petkova	General Manager Asset Management, Planning & Delivery
Apologies	Nicole Griffin	General Manager Business Development
Conflicts of Interest:	Director Cumming is an executive officer of Latrobe City Council	

Consent Agenda Items

- Occupational Health and Safety Update
- Documents for Signing and Sealing
- Monthly Financial Report
- Key Performance Indicators
- Loch Sport Sewer Scheme Update
- Stockdale Road Sewer Augmentation Update
- Safe Drinking Water Act 2003 – Annual Report on Drinking Water Quality
- Audit Committee Minutes

Consent agenda items are received without further discussion at the Board meeting. If Directors have any questions or require any further information about any consent agenda item they are required to request the information prior to the Board meeting. Management will address any issues prior to the Board meeting. Directors can request that an item be moved to the Discussion Agenda.

Discussion Agenda Items

■ Business Arising

19th December 2014 Board Meeting – The Board agreed to a revised start time of 9.00 a.m.

Board discussed the recent joint meeting of MOU Directors and commented on the benefit of meetings of this nature.

■ Managing Director's Report

The Board received an update on:

- Key staffing matters for the month;
- Key public affairs issue for the month;
- GWF Post Project Review; and
- Timelines for Key OD Initiatives;

■ Deed of Access for Directors

The Board noted that a Ministerial Exemption has been issued and asked Management to make a Deed of Access arrangement available for Directors.

■ Quarterly Risk Management Review

The Board endorsed the proposed action plan and changes to the register.

■ Amendments to the Register of Delegations

All amendments to the Register of Delegations were approved and signed under seal.

■ Authority to Proceed Loy Yang SWOP Renewal Program

The Board approved the Authority to Proceed to tenders for the Loy Yang SWOP Renewal Program.

■ Essential Services Commission Audit Report

The Board noted the report and endorsed GW's response.

■ Presentation - Strategic Plan Proposal

The Board received a presentation from the Managing Director on Gippsland Water's Strategic Plan proposal for 2014/15 and 2015/16.

■ General Business

The Board authorised management to offer the current Chair of the Gippsland Water Audit Committee an extension of term to August 2015 to facilitate annual financial reporting and sign off.

Next meeting:

**19th December 2014 at
Gippsland Water offices at
Traralgon. ■**