

## Blocked Sewer Request for Reimbursement Form

Gippsland Water Service Request / Work-order Number: \_\_\_\_\_ Date of works: \_\_\_\_\_

Address of works: \_\_\_\_\_

Location and detail of work carried including cause of blockage:

Breakdown of Plant, Materials, and Labour:

Item	Description	Qty / Hours	Charge Rate	Cost (ex GST)
Labour				
Plant				
Materials				
			Total ex GST	\$
			GST	\$
			Total inc GST	\$

Was a property plan obtained?

Was the Inspection Shaft installed to ground level as required by AS/NZS 3500.2:2015?

Was the work site reinstated to customer's expectation?

Is there further information, suggestions or follow up for Gippsland Water?

Mail this completed form with your invoice, property plan, and all other supporting evidence to;

**Field Services Administration Officer**  
**Gippsland Water**  
**PO Box 348**  
**Traralgon Vic 3844**

Or e-mail to [AccountsPayable@gippwater.com.au](mailto:AccountsPayable@gippwater.com.au)

For an electronic version of this document contact [FieldServicesStores@gippwater.com.au](mailto:FieldServicesStores@gippwater.com.au)