

# FORM 3W: Application to Shutdown or Live Tap Water Reticulation Assets

*(Submitted by pipe layer or design consultant 10 working days prior to shutdown or 5 working days prior to live tapping)*

**Attention:-** Land Development Team - [Developerworks@gippswater.com.au](mailto:Developerworks@gippswater.com.au)  
 Asset Delivery - send directly to Responsible Officer at Gippsland Water  
 Field Services - [DispatchFieldOperations@gippswater.com.au](mailto:DispatchFieldOperations@gippswater.com.au)  
 Or deliver to - Traralgon Office, 55 Hazelwood Road, Traralgon 3844  
 Enquiries Telephone No 1800 057 057

<b>Gippsland Water Reference</b>	
<b>Job Description</b> <small>(must be specific)</small>	
<b>Location</b>	
<b>Pipe Layer</b>	
<b>Pipe Layer e-mail</b>	
<b>Pipe Layer Contact Details</b>	Phone
<b>Gippsland Water Drawing Number(s)</b>	

<b>Confirmation of pipe details for works</b> Check for pipe ovality Do you have all fittings required for the job	Pipe OD (mm)	
	Pipe material	

*These above details are to be checked by the applicant by excavation of the pipe **prior to shutdown.***

Pressure test results attached

Water quality results attached

(include NATA water quality test results with covering letter advising results are within the limits as per specifications & chlorination report)

## A Proposed Shutdown Date (MAX 4 HR PERIOD FOR SHUTDOWN - no shutdowns on Monday or Friday)

Commencement Date_____ Time_____	Completion Time_____
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## B Proposed Live Tapping Date and Time

Date\_\_\_\_\_ Time\_\_\_\_\_

### C Pipe Layers' or Design Consultants Certification

I certify that:

- 1 Works will be constructed;
  - in accordance with design
  - all relevant Gippsland Water Specifications, Codes and relevant Australian Standards
- 2 the handling, laying jointing and backfilling of pipelines will be carried out under the continuous supervision of the specified pipe layer accredited by Gippsland Water.
- 3 Safety of personnel engaged in the works will comply with the OH&S Act, Regulations and Compliance Codes.
- 4 I indemnify and keep indemnified Gippsland Water against all loss, injuries or damage to third party people or property caused by the construction of the works and/or the method of construction of the works.
- 5 I agree to notify Gippsland Water within 24 hours of any changes to the information certified.

Name (Pipe Layer OR Design Consultant)	Signature
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Date

**GW Use:**

Approved for start works \_\_\_\_\_

Name	Signature
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