

## FORM 2: Start Works Request Water & Wastewater

**Submitted by design consultant two working days prior to commencement**  
(Do not submit unless construction management plan and/or tender recommendation has been approved by Gippsland Water - if required)

**Email:** developerworks@gippswater.com.au  
**Or deliver to:** Traralgon Office, 55 Hazelwood Road, Traralgon VIC 3840

<b>Gippsland Water Reference</b>	
<b>Job Description</b>	
<b>Location</b>	
<b>Developer / Owner</b>	
<b>Developer / Owner Contact Details</b>	
<b>Design Consultant</b>	
<b>Gippsland Water Drawing Number(s)</b>	

### A General

- |  | Initial |
|--|---------|
| A.1.1 Written permission from landowners has been obtained where access is required to install works within private and public lands | _____   |
| A.1.2 Final design plans have been issued to the contractor  | _____   |
| A.1.3 A road opening permit has been obtained if applicable  | _____   |
| A.1.4 All necessary statutory and other permissions have been obtained   | _____   |
| A.1.5 Gippsland Water has approved the construction management plan (if required)  | _____   |
| A.1.6 Tender recommendation has been approved by Gippsland Water (shared assets only)  | _____   |

### B Contacts

Accredited Design Consultant _____	Telephone Number _____
Accredited Pipe layer – <b>Water</b> _____	Telephone Number _____
Accredited Pipe layer – <b>Sewer</b> _____	Telephone Number _____
Authorised Confined Space Entry Person _____	Telephone Number _____

### C Commencement / Completion Dates

Commencement Date – <b>Sewer</b> _____	Completion Date – <b>Sewer</b> _____
Commencement Date – <b>Water</b> _____	Completion Date – <b>Water</b> _____

### D Suppliers

Only Melbourne Retail Water Agencies approved materials to be used in the construction

Initial  
\_\_\_\_\_

### E Testing to be provided by NATA Registered Tester

	Water	Sewer
Concrete		
Quarry products/compaction		
Water quality		

## Design Consultant's Certification

I certify that:

- 1 Works will be constructed;
  - in accordance with design
  - all relevant Gippsland Water Specifications, Codes and relevant Australian Standards
- 2 the handling, laying jointing and backfilling of pipelines will be carried out under the continuous supervision of the specified pipe layer accredited by Gippsland Water.
- 3 Safety of personnel engaged in the works will comply with the OH&S Act, Regulations and Compliance Codes.
- 4 I indemnify and keep indemnified Gippsland Water against all loss, injuries or damage to third party people or property caused by the construction of the works and/or the method of construction of the works.
- 5 I agree to notify Gippsland Water within 24 hours of any changes to the information certified.

\_\_\_\_\_  
Name  
(Design Consultant)

\_\_\_\_\_  
Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

### GW Use:

Approved for start works    Yes    No    Date \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature



Safety and wellbeing



Customer focussed



Innovation



Accountability



Collaboration



Integrity and respect