

TO: Property Connections - Gippsland Water TEL: (03) 5177 4648  
 EMAIL: [propertyconnections@gippswater.com.au](mailto:propertyconnections@gippswater.com.au)  
 MAIL: Property Connection - PO Box 348 Traralgon VIC 3840

**1. APPROVED CONTRACTOR**

 Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Postal Address: \_\_\_\_\_  
 Email: \_\_\_\_\_

**2. PROPERTY DETAILS**

 Property Owner Name/s: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Lot No: \_\_\_\_\_ Street No: \_\_\_\_\_ Street Name: \_\_\_\_\_  
 Town: \_\_\_\_\_

**3. DETAILS OF WORK**

 Point being cut into (tick):  MAIN or  MANHOLE  
 Number of connection points being constructed: \_\_\_\_\_ Number of connection points being terminated: \_\_\_\_\_

Start Work Date &amp; Time: \_\_\_\_\_

**(Provide correct date/time to allow for an audit, incorrect information will result in a recharge fee)**
**4. CONTRACTOR UNDERTAKING**

I, as a Gippsland Water Approved Pipelayer, undertake to carry out these works in accordance with the requirements of the Occupational Health and Safety Act 2004, Gippsland Water's Confined Space Entry Manual, the National Sewerage Code of Australia WSA 02-2014-3.1 and the Gippsland Water Addendum.

 I undertake to book an inspection with Gippsland Water to audit these works prior to backfilling, giving a minimum of **10 clear working days-notice. I will provide an "as constructed" field card within 5 working days of completion of works.**

 I acknowledge that the only approved method for sewer cut-ins to Gippsland Water sewer mains is by use of a stainless steel "Wang" clamp. **Confined Space Entry (CSE) applies to all live sewer cut-ins**
**THE FOLLOWING INFORMATION IS REQUIRED WITH THIS APPLICATION FOR APPROVAL:** Site development plan with the form 3A detailing property location, location of sewer pipe to be cut in, type and size of sewer main, natural surface and invert levels, type of connection proposed (e.g. 2A, 4A), and measurements of cut-in from title boundaries

 Name: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 CSE Assessment Card No: \_\_\_\_\_  
 Signed: \_\_\_\_\_ Dated: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

<b>GIPPSLAND WATER TO COMPLETE</b> APPROVED / REJECTED (circle) Approved By: _____ Signed: _____ Date: _____
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**5. PAYMENT DETAILS**
**Audit Fee \$98.75 per cut in**

 in  Cash  Cheque  Master Card  Visa Card  Receipt Required

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Name on card: \_\_\_\_\_ Signature: \_\_\_\_\_ Exp Date: \_\_\_\_ / \_\_\_\_

**Please Note Turnaround Times:** Gippsland Water aims to have this application processed within 5 business days.

Please note time allowances for other applications to Gippsland Water; allow 5 business days for a Building Approval Request; allow 5 business days for issuing of a standard residential connection with pre-tap connection; allow up to 10 business days for a quote response and allow up to 10 business days for a main to meter or buried service installation