

## Form 1 - Design Verification & Application for Gippsland Water Developer Works Deed

**For Construction of Water and/or Wastewater Services**  
(To be completed by a Gippsland Water 'Accredited Design Consultant')

LAND DEVELOPMENT TEAM  
C/- GIPPSLAND WATER  
P.O. BOX 348, TRARALGON 3844  
E-mail: [developerworks@gippswater.com.au](mailto:developerworks@gippswater.com.au)

PHONE NO: (03) 5177 5966

**Prior to the submission of this form, please ensure all Gippsland Water assets have been located. Information to assist is on our website:** [www.gippswater.com.au/developers/property-connections/property-information-and-requests](http://www.gippswater.com.au/developers/property-connections/property-information-and-requests)

**Attached is**

- Plan of subdivision
- Design plans in PDF
- Cost estimate (design cost + consultant cost) (Shared Assets only)
- List of directors/shareholders for the developer, eg. ASIC company search (Shared Assets only)
- 3rd Party Creation of Easement documentation (if applicable)
- Retaining wall documentation if near/over proposed GW assets (if applicable)
- Certificate of Title that has been generated within 60 days of the Form 1 being lodged with Gippsland Water

I/We acknowledge that this application will not be processed without the above being submitted

<b>1</b>	<b>Owner</b> (details must match the ownership details on the title to be provided with this application)		
	Name:		
	ABN/ACN*:		
	Address:		
	Phone:		
	Name of Representative		
	Email of Representative		
	Name of signee(s) <sup>***</sup> :		
	Email of signee(s) :		
	How will this entity be signing the deed? <sup>****</sup>	Please select	

<b>2</b>	<b>Developer (if not the same as the owner)</b>		
	Name:		
	ABN/ACN*:		
	Address:		
	Phone:		
	Name of Representative		
	Email of Representative		
	Name of signee(s)*** :		
	Email of signee(s) :		
	How will this entity be signing the deed?****	Please select	

<b>3</b>	Details of the accredited consultant you have engaged to undertake or oversee the survey, design, project management, construction and asset recording of works to be constructed under any Developer Works Deed with Gippsland Water.		
	Name:		
	ABN/ACN*:		
	Address:		
	Phone:		
	Name of Representative**		
	Email of Representative		
	Name of signee(s)***:		
	Email of signee(s):		
	How will this entity be signing the deed? ****	Please select	

\* ABN/ACN must match the name exactly

\*\*This is who GW will liaise with for the job. They will be notified the Deed has been sent.

\*\*\* Signee name must be who is delegated to execute the Deed on behalf of the entity.

\*\*\*\* If Delegated Authority or Power of Attorney is selected, the signing clause must be provided with this form. If Corporation is selected, two people must sign the Deed, either two Directors or a Director and the Company Secretary. If a Company Secretary is to sign, please specify this next to their name so the correct signing clause is applied. By specifying the name of the signee(s), you are confirming that this information is true and accurate.

<b>4</b>	<b>Land</b>		
	Parent Address:		
	Precise Title*:	<b>Parent title Volume</b>	<b>Folio</b>
		<b>Parent PS</b>	
	Site Information:	<b>Planning Permit number:</b>	
		<b>Unregistered Plan of Subdivision:</b>	
<b>5</b>	<b>Consultant's Insurance</b>		
	Professional Indemnity Insurance:		
	Policy Details (Insurer, policy number):		
	Amount:		
	<b>Development (name)</b>		
<b>6</b>	<b>Gippsland Water drawing numbers</b>		

\*This is the current title detail as shown on the provided Certificate of Title

Gippsland Water collects this information in order to:

- Use an electronic signature platform called DocuSign. When collecting this information we will comply with our *Privacy Policy*, the *Privacy and Data Protection Act 2014 (Vic)* and the *Health Records Act 2001 (Vic)* (if applicable)

We may share this information with:

- external parties, such as law enforcement agencies for investigations or auditors to demonstrate compliance if requested..

If you choose not to provide this information, you may experience delays in having Gippsland Water review your application and issue the Developer Works Deed.

If you have any questions about how your personal information will be handled or would like to gain access to your personal information, you can contact Gippsland Water on 1800 050 500 or <https://www.gippswater.com.au/contact-us> .

**Owner's Signature authorising Design Consultant to act on their behalf**

Signature of Owner(s): .....

Date:

The Consultant I/we have nominated is responsible for the design, construction supervision, as constructed survey and certification of the works.

**Design Consultant**

Design Consultant's signature: .....

Date:

I certify that:

1. The design submitted is in accordance with Gippsland Water's adopted standards and all relevant addendums and/or supplements.
2. The drawing/s are in accordance with Gippsland Water's Drafting Specifications and relevant Australian Standards.