



Form 1 – Design Verification & Application for

Gippsland Water Developer Works Deed For Construction of Water and/or Wastewater Services (To be completed by a Gippsland Water ‘Accredited Design Consultant’ and owner)

Land Development Team
C/- Gippsland Water
E-mail: developerworks@gippswater.com.au
Phone: (03) 5177 5966

Prior to the submission of this form, please ensure all Gippsland Water assets have been located. Information to assist is on our website www.gippswater.com.au/developers/property-connections/property-information-and-requests

<p>Attached is</p> <ul style="list-style-type: none"> Plan of subdivision Design plans in PDF Cost estimate (design cost + consultant cost) (Shared Assets only) List of directors/shareholders for the developer, eg. ASIC company search (Shared Assets Only) 3rd Party Creation of Easement documentation (if applicable) Retaining wall documentation if near/over proposed Gippsland Water assets (if applicable) Certificate of Title that has been generated within 60 days of the Form 1 being lodged with Gippsland Water <p>I/we acknowledge that this application will not be processed without the above being submitted</p>

1	Owner (details must match the ownership details on the title to be provided with the application)							
	Name:							
	ABN/ACN*							
	Address:							
	Phone:							
	Name of Representative**:							
	Email of Representative:							
	Name of signee(s)**:							
	Email of signee(s)							
	How will this entity be signing the deed?****	<p>Please tick one:</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Person/persons</td> <td style="text-align: center;">Sole Director</td> </tr> <tr> <td style="text-align: center;">Corporation</td> <td style="text-align: center;">Delegated Authority</td> </tr> <tr> <td style="text-align: center;">Power of Attorney</td> <td style="text-align: center;">Other (please specify)</td> </tr> </table>	Person/persons	Sole Director	Corporation	Delegated Authority	Power of Attorney	Other (please specify)
Person/persons	Sole Director							
Corporation	Delegated Authority							
Power of Attorney	Other (please specify)							

2	Developer (if not the same as owner)	
	Name:	
	ABN/ACN*	
	Address:	
	Phone:	
	Name of Representative**:	
	Email of Representative:	
	Name of signee(s)***:	
	Email of signee(s)	
	How will this entity be signing the deed?****	Please tick one: Person/persons Corporation Power of Attorney Sole Director Delegated Authority Other (please specify)

3	Details of the accredited consultant engaged to undertake or oversee the survey, design, project management, construction and asset recording of works to be constructed under any Developer Works Deed with Gippsland Water	
	Name:	
	ABN/ACN*	
	Address:	
	Phone:	
	Name of representative**:	
	Email of representative:	
	Name of signee(s)***:	
	Email of signee(s):	
	How will this entity be signing the deed?****	Please tick one: Person/persons Corporation Power of Attorney Sole Director Delegated Authority Other (please specify)

*ABN/ACN must match the name exactly

** This is who Gippsland Water will liaise with for the job. They will be notified the Deed has been sent.

*** Signee name must be who is delegated to execute the Deed on behalf of the entity.

**** If Delegated Authority or Power of Attorney is selected, the signing clause must be provided with this form. If Corporation is selected, two people must sign the Deed, either two Directors or a Director and the Company Secretary. If a Company Secretary is to sign, please specify this next to their name so the correct signing clause is applied. By specifying the name of the signee(s), you are confirming that this information is true and correct.

4	Land	
	Parent Address:	
	Precise Title*:	Parent title Volume: Folio: Parent PS
	Site Information:	Planning Permit number: Unregistered Plan of Subdivision:
5	Consultant Insurance	
	Professional Indemnity Insurance	
	Policy Details (Insurer, policy number):	
	Amount	
	Development (name)	
6	Gippsland Water drawing numbers	

* This is the current title details as shown on the provided Certificate of Title

Gippsland Water collects this information in order to:

- Use an electronic signature platform called DocuSign. When collecting this information we will comply with our *Privacy Policy*, the *Privacy and Date Protection Act 2014 (Vic)* and the *Health Records Act 2001 (Vic)* (if applicable)

We may share this information with:

- External parties, such as law enforcement agencies for investigations or auditors to demonstrate compliance if requested.

If you choose not to provide this information, you may experience delays in having Gippsland Water review your application and issue the Developer Works Deed.

If you have any questions about how your personal information will be handled or would like to gain access to your personal information, you can contact Gippsland Water on 1800 050 500 or <https://www.gippswater.com.au/contact-us>

Owner’s Signature authorizing Design Consultant to act on their behalf:

Signature of Owner(s):

Date:

The Consultant I/we have nominated is responsible for the design, construction supervision, as constructed survey and certification of the works.

Design Consultant:

Design Consultant’s signature:

Date:

I certify that:

1. The design submitted is in accordance with Gippsland Water’s adopted standards and all relevant addendums and/or supplements.
2. The drawing/s are in accordance with Gippsland Waters Drafting Specifications and relevant Australian Standards.