

FORM 2: Start Works Request - Water & Wastewater

Submitted by design consultant **two working days** prior to commencement.

(Do not submit unless construction management plan and/or tender recommendation has been approved by Gippsland Water - if required)

Email: developerworks@gippswater.com.au

Gippsland Water Reference – U#	
Job Description	
Location	
Developer / Owner	
Design Consultant	
Gippsland Water Drawing Number(s)	

A - General

Initial

1. Written permission from landowners has been obtained where access is required to install works within private and public lands
2. Final design plans have been issued to the contractor
3. A road opening permit has been obtained (if applicable)
4. All necessary statutory and other permissions have been obtained
5. Tender recommendation has been approved by Gippsland Water (shared assets only)

B – Required paperwork to be submitted with Form 2

6. Approved construction management plan (if required)
7. Audit Schedule and Risk Assessment in accordance with the Land Development Manual
8. Certified Plan of Subdivision (if works are for a Planning Permit relating to a subdivision)

C - Contacts

Accredited Design Consultant Company & Key Person	Telephone Number
Accredited Contractor Company & Key Person – Water	Telephone Number
Accredited Contractor Company & Key Person – Wastewater	Telephone Number
Authorised Confined Space Entry Person	Telephone Number

D – Commencement / Completion Dates

Commencement Date – Water	Completion Date – Water
Commencement Date – Wastewater	Completion Date – Wastewater

E - Suppliers

Only Melbourne Retail Water Agencies approved materials to be used in the construction

Initial

F – Testing to be provided by NATA Registered Tester

	Water	Sewer
Concrete		
Quarry products/compaction		
Water quality		

Design Consultant's Certification

I certify that:

- 1 Works will be constructed;
 - in accordance with design
 - all relevant Gippsland Water Specifications, Codes and relevant Australian Standards
- 2 the handling, laying jointing and backfilling of pipelines will be carried out under the continuous supervision of the specified pipe layer accredited by Gippsland Water.
- 3 Safety of personnel engaged in the works will comply with the Occupational Health & Safety Act, Regulations and Compliance Codes.
- 4 I indemnify and keep indemnified Gippsland Water against all loss, injuries or damage to third party people or property caused by the construction of the works and/or the method of construction of the works.
- 5 I agree to notify Gippsland Water within 24 hours of any changes to the information certified.
- 6 I confirm that the certified plan provided is the current version (if applicable).

IMPORTANT NOTE REGARDING WASTEWATER CONNECTION –

If isolating flows in an existing wastewater main or completing works on an existing 225mm main or above, a Construction Management Plan will need to be submitted and approved **PRIOR** to submitting a Form 3S.

Construction Management Plan template can be found here:

<https://www.gippswater.com.au/building-and-development/developing-land/developer-works-deeds-process/apply-developer-work-deeds/information-design-consultations-and-surveyors>

Consultant Signature

Date

Developer Works Approved

Date